



Student Prospectus

2018 / 2019

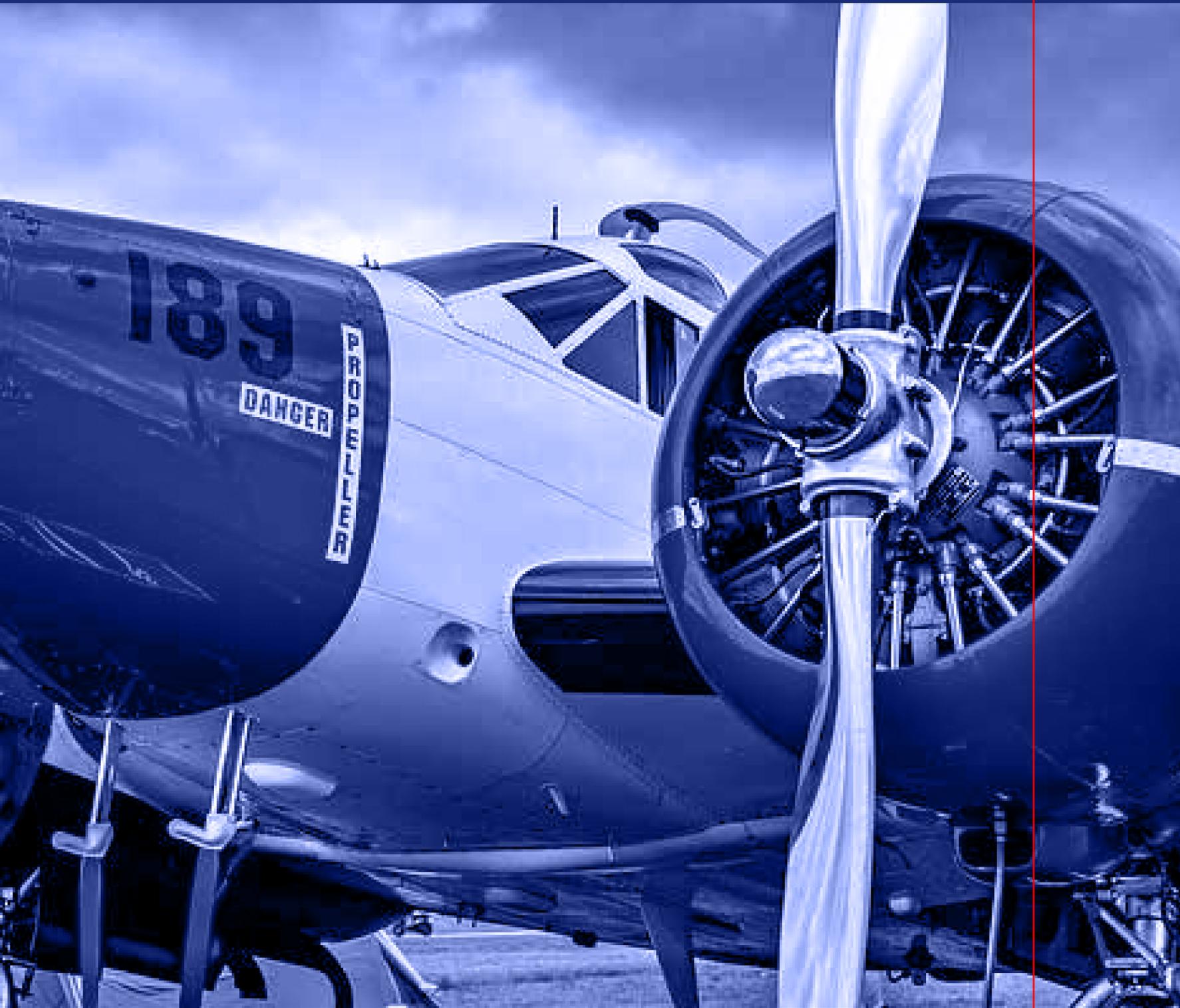


www.acadiacollege.ca

INSTITUTION ID: 03921
DLI: 0110735702489



www.acadiacollege.ca



WHAT'S IN THIS BOOK

05 WELCOME

06 MESSAGE FROM CEO

08 WHY CHOOSE

12 STUDENT SUPPORT

15 HOW TO APPLY?

16 CHECKLIST

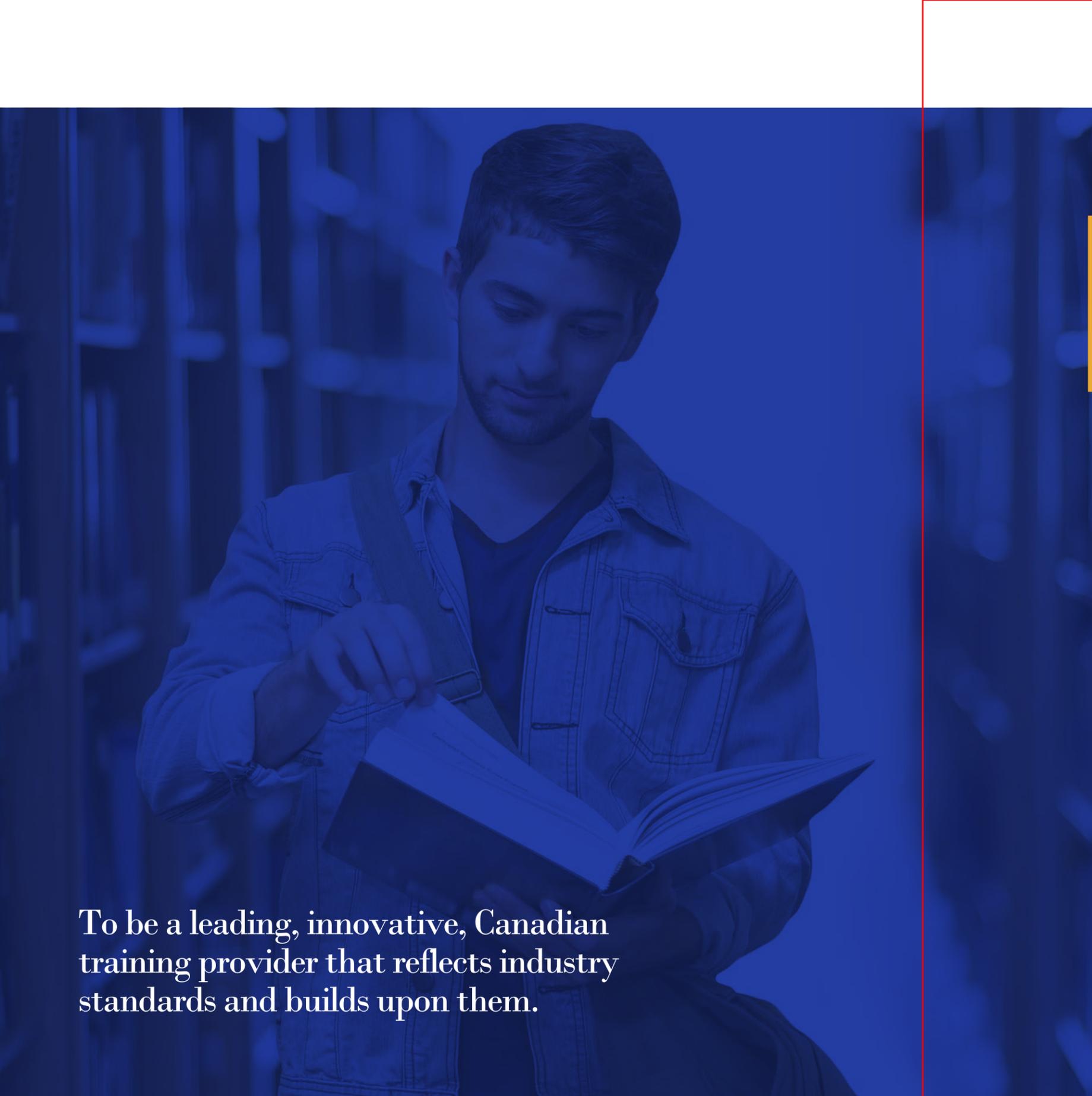
18 PROGRAM OUTLINE STRUCTURE

38 WHY CANADA?

43 ABOUT LANGLEY BC

47 INFORMATION ON POLICIES & FORMS





To be a leading, innovative, Canadian training provider that reflects industry standards and builds upon them.

Welcome to Acadia!

Acadia College is an upcoming leader in education and career development. We are a young but ambitious College dedicated to providing both local and international students with the highest quality education possible. We are an approved Private Training Institute in B.C.

Acadia offers programs in Aviation and flight training. The school previously known as AAA Aviation Flight Academy, based in Langley B.C., is known for its quality flight training programs, has recently come under Acadia's umbrella. Our Flight Training Unit is a Transport Canada approved facility and has been operating successfully for over four years and provides quality training for all pilots, whether they be interested in recreational flying or commercial flying.

At Acadia College, we strive to provide students with the best possible experience in education. Our focus is that you leave feeling confident and ready to take on our rapidly changing and vastly expanding world with confidence. When you come to Acadia College, prepare to have your career take off!

Acadia College is a family-oriented academy. Growing and expanding on a solid base, dedicated to deliver the highest quality of professional training.

Our primary objective is to provide our students with the highest level of training, education, and professionalism. We are diverse and wish to create healthy relationships worldwide and provide a multi-cultural experience that welcomes all prospective students. Acadia College will provide guidelines to students to achieve their goals. We offer a unique combination of professional training with very cost-effective pricing.

If becoming a professional pilot is your dream, you've come to the right place. Acadia College is:

A Transport Canada approved flight training unit.

A PTIB Designated school <http://www.privatetraininginstitutions.gov.bc.ca> (Institution Ministry of Advanced Education)

EQA (Education Quality Assurance) Designated School with a DLI (Designated Learning Institute) Number for the international students.

Well-maintained aircraft fleet according to and under the supervision of Transport Canada rules and regulation.

Acadia College offers different payment plans to make your dream come true with Acadia College.

Message from CEO

The Acadia College is a designated training organisation in Langley BC, Canada. The difference between success and failure is team work and at Acadia College we operate by this rule.

At Acadia College, our training and administrative staff is carefully selected to meet and nurture the requirements of our students. Our training and administrative staff work in collaboration to provide the best outcomes for our students. Our mission is to provide quality education, a safe and comfortable environment and the best learning resources to our students. To achieve our mission, we have recruited experienced, qualified and industry focused trainers and administrative staff.

Our students have access to variety of learning resources to assist them in their learning journey, such as simulated workplace to conduct role plays and to practise skills learnt in the classroom, e-learning to support learning off campus, access to e-books, laptops, tablets and desktops to assist in their studies.

Along with class room delivery and simulated workplace we invite guest lecturers to present and share their experiences with our students. Our trainers and Academic Coordinator organise academic excursions to provide practical exposure. Our staff also organise extracurricular activities on and off campus to engage our students.

We provide a well-rounded education experience for our students to make their experience at Acadia rewarding and an enjoyable start to their lifelong learning journey and to a successful career.

I look forward to welcoming you soon.

CEO - Acadia College



To foster a conducive learning environment with access to cutting edge technology and industry experts, that nurtures every learner's individual creativity and equip all graduates with the required skills and more, to conquer their future challenges and goals.

Why Choose Acadia?

Here are a few reasons why you should choose to study at Acadia College:

- Highly skilled Trainers
- Friendly and Supportive Administrative and Academic Staff
- Nationally Recognised Training
- Centrally located Campus
- Weekday and Weekend Class Options
- Free Wi-Fi
- Well-Equipped Computer Lab and Classrooms
- Social and Cultural Activities



CLASSROOM

Our class sizes are designed for optimum student interaction and to maximise learning and ensuring every student receives individual attention from their trainer.

COMPUTER LAB

The college's computer labs are available to students for assignments and research purposes as well as keeping in touch with family and friends back home.



E-LEARNING

Access to e-Learning is designed to provide students with the information, tools, and resources 24/7. Student can access course material and learning resources via e-Learning, this however does not eliminate the requirement of attending classes. E-Learning is a complementary service of Acadia College to its students.

STUDENT COMMON AREA

The area is equipped with a microwave to heat food and tables and chairs for studying and eating, the reception area has a small range of snacks that can be purchased by students.



*Not the actual images

Student Support

Acadia College has a range of personal, academic and social support services in place to assist students from the moment you step off the plane, to your first day on campus and right throughout your studies.

Student Support Officer can provide information and advice about:

- Your arrival in Vancouver
- Life in Vancouver and studying with us
- Orientation
- Your work rights in Canada
- Visa requirements and Overseas Student
- Health Cover (OSHC)
- Other support services, including language and learning advice, counselling and careers advice
- Community and government services
- Support for spouses, partners and families.

We can refer you to the appropriate contact for:

- Questions specific to your academic course or program
- Legal advice or advocacy.

Admissions

Our student services and admissions departments have a wide range of responsibilities spanning the student's journey from enquiry to administration and support. Our highly qualified staff will handle your application, enrolment, re-enrolment, fees, accommodation bookings and any questions that you may have during your studies.

Student Books & Materials

Students are provided text books for their studies, the cost of books is included in the resources fee. Acadia College students are required to have their own laptop or tablet device for the duration of their course.

Student Orientation

All new students are required to attend orientation in the week before term starts. Students will meet with academic staff, get to know our location, facilities and meet fellow students. They will also receive advice about our professional and academic expectations and instruction on how to use E-Learning portal (Moodle Learning Management System).

HOW TO APPLY?

1. Find the right program for you

Research, research, research! Talk to friends, teachers, guidance counsellors, family members, colleagues — they can all help you make the right choice. Our website at www.acadiacollege.ca has a wealth of detailed information on all the programs we offer, the kinds of careers they lead to and how to get in.

Check the admission requirements

Check the admission requirements for your program of choice online or pages 9–23. International applicants must meet the course equivalencies of the Canadian admission requirements. For full details on additional, program-specific requirements (such as portfolios or résumés), go online to www.acadiacollege.ca and then to the programs you're interested in.

2. Apply online and pay the application fee

You can apply online at www.acadiacollege.ca. You'll need a computer with an Internet connection and a way to pay the application fee (VISA, MasterCard or Bank Wire Transfer).

3. Submit your documentation

In order for us to process your application, all academic documents must include your Acadia ID number and date of birth.

Note: Only upload documents if you have completed a successful application and received a student ID number. Please note that these documents must be accompanied by a notarised, official translation into English along with original transcript in native language. DO NOT include portfolio attachments.

4. I've applied. Now what?

Please be sure to meet all deadlines for accepting your offer and paying your fees. Decisions to applicants will be communicated by email. Applicants who are offered admission to a program must accept their offer.

For information on study permits, including how to apply and processing times, please visit the website of Citizenship and Immigration Canada - www.cic.gc.ca

A Checklist of Things To Do Before You Leave Home

Passport and Visa

Check that your passport is valid for at least 6 months prior to your entry arrival in Canada, and that you have all your visa documentation. It is also a good idea to make copies of your passport in case you lose your passport.

Medical

Arrange for immunisations and/or medication from your doctor. Have your eyes tested and a dental check-up.

Student enrolment and orientation documents

You will need your Acceptance letter and Student Contract which you will have received from the college.

Personal documents

Certified copies of your qualifications and certificates, ID cards, Drivers License, Birth Certificate (or certified copy).

Health Insurance

This is a requirement for entry to Canada, so make sure you have your health cover policy arranged before you leave home.

Travel Insurance

You should also consider travel insurance, which covers things your Health Insurance may not – such as cancelled flights, lost documents, dental or optical care, etc.

Airfares

Make sure you are aware of the date and time of your flight. Keep your flight details in a safe and secure place, with your passport and visa.

Contact details

You may want to have a list of emergency contact details for family, as well as your embassy, accommodation and college details. If you have used an education agent, keep their contact details on you, in case you need to contact them once you arrive in Canada.

Canadian currency

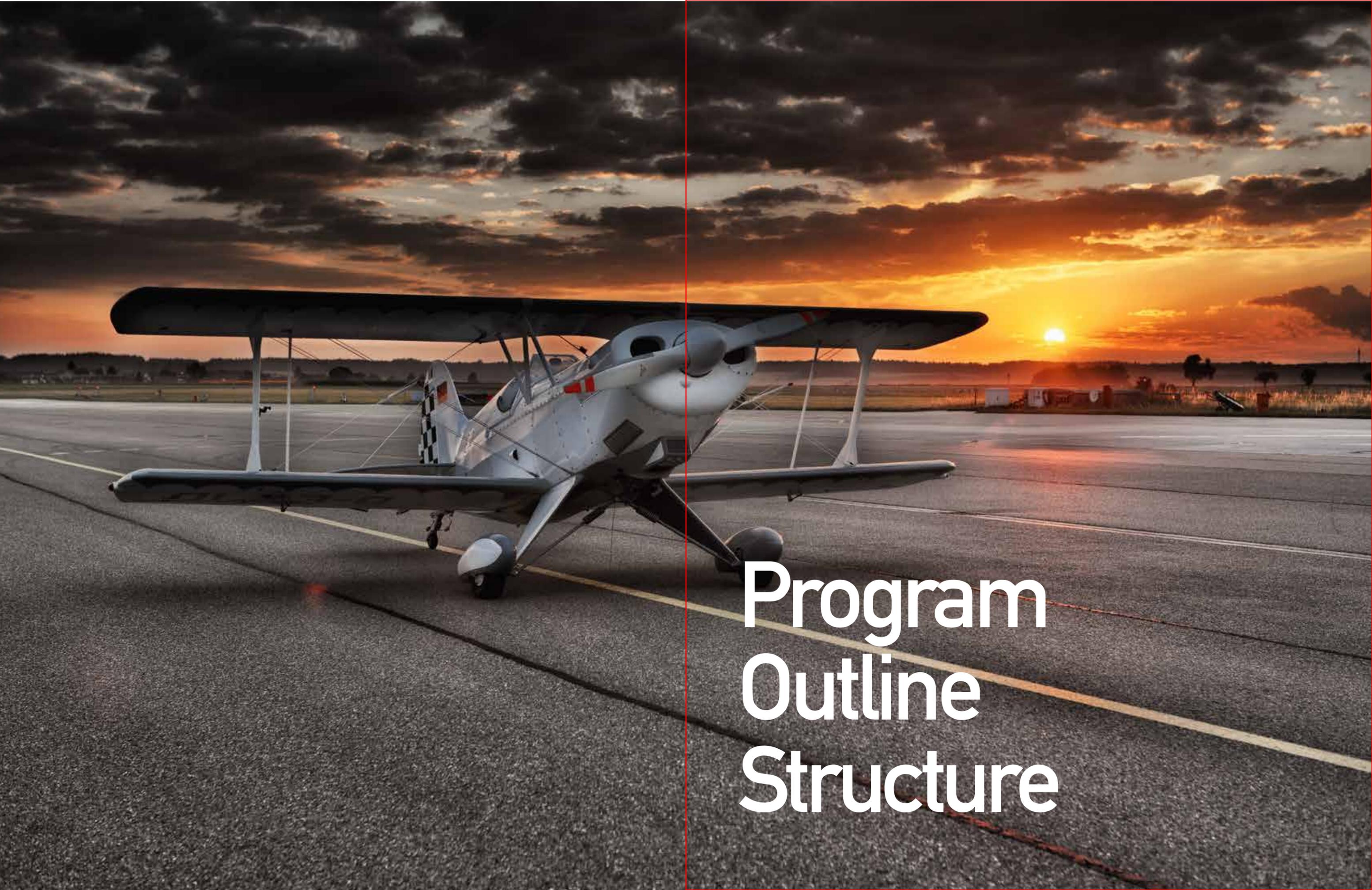
There are money exchange places available at Canadian airports and in cities, but it is recommended to have some Canadian currency on you prior to leaving your home country. Confirm overseas access to your funds with your home bank. Apply for a credit card and/or arrange sufficient funds.

Transport from the airport

Whether you are taking public transport, a taxi, or you are being picked up from the airport by college, it is important that you have all the details including the time, the route and, if your travel has been arranged by the college, their contact details. If you need a map to assist you in getting to your accommodation from the airport, they will be available at the airport, or you can print one prior to leaving.

Accommodation details

Make sure you have the address of where you will be staying as well as their phone number and payment confirmation (if you have already paid for your accommodation).



Program Outline Structure

Diploma in Business Administration

Course Duration
2100 Hours (105 Weeks)

Delivery Method
Face to Face Classroom based structured Learning

Entry Requirements
15 Years of age or older; Grade 12 or Older Completed Year 12 or equivalent (BCAGD or Adult Dogwood Diploma.)

International Students
IELTS 6.0 overall or equivalent .The equivalent score can be:
a) TOEFL: iBT 80 or higher
b) CAEL: Score of 60 or higher
c) PTE: Score of 54 or higher
d) Language Proficiency Index (LPI): Level 4 with an essay score of 26 or higher
e) CLB- CLB 7

The graduates of this program will be prepared for a variety of administrative positions in a broad range of employment settings. The graduates find employment in entry-level positions in both the private and public sectors, including manufacturing, service, profit, and nonprofit organizations.

COURSE CONTENT

- Introduction to Computers
- Introduction to Business
- Business Communication
- Excel for Business
- Canadian Business Law
- Principles of Management
- Introduction to Marketing
- Principles of Microeconomics
- Accounting – Basics
- Business Math
- Introduction to HRM
- Project Management Basics
- Public Relations
- Organization Behavior
- Business Statistics
- Accounting – advanced
- Introduction to Operations Management
- Principles of Macroeconomics

This program provides knowledge and skills to individuals who aspire to become business administrators in small to medium size business. The students will develop fundamental business administrative skills to learn how successful business's communicate and understand how organizations work in real world. The learner will also learn how to assess business problems and develop workable and effective solutions. The learners will also understand how marketing, finance, and organizational behavior impact business strategy and success.

Diploma in Information Technology and Programming

Course Duration
2100 Hours (105 Weeks)

Delivery Method
Face to Face Classroom based structured Learning

Entry Requirements
15 Years of age or older; Grade 12 or Older Completed Year 12 or equivalent (BCAGD or Adult Dogwood Diploma.)

International Students
IELTS 6.0 overall or equivalent .The equivalent score can be:
a) TOEFL: iBT 80 or higher
b) CAEL: Score of 60 or higher
c) PTE: Score of 54 or higher
d) Language Proficiency Index (LPI): Level 4 with an essay score of 26 or higher
e) CLB- CLB 7

The program introduce learns to all basic of information technology and programming. The courses will include computer architecture, operating system, programming concepts, systems analysis, web development, database management, IT project management and other aspects of information systems.

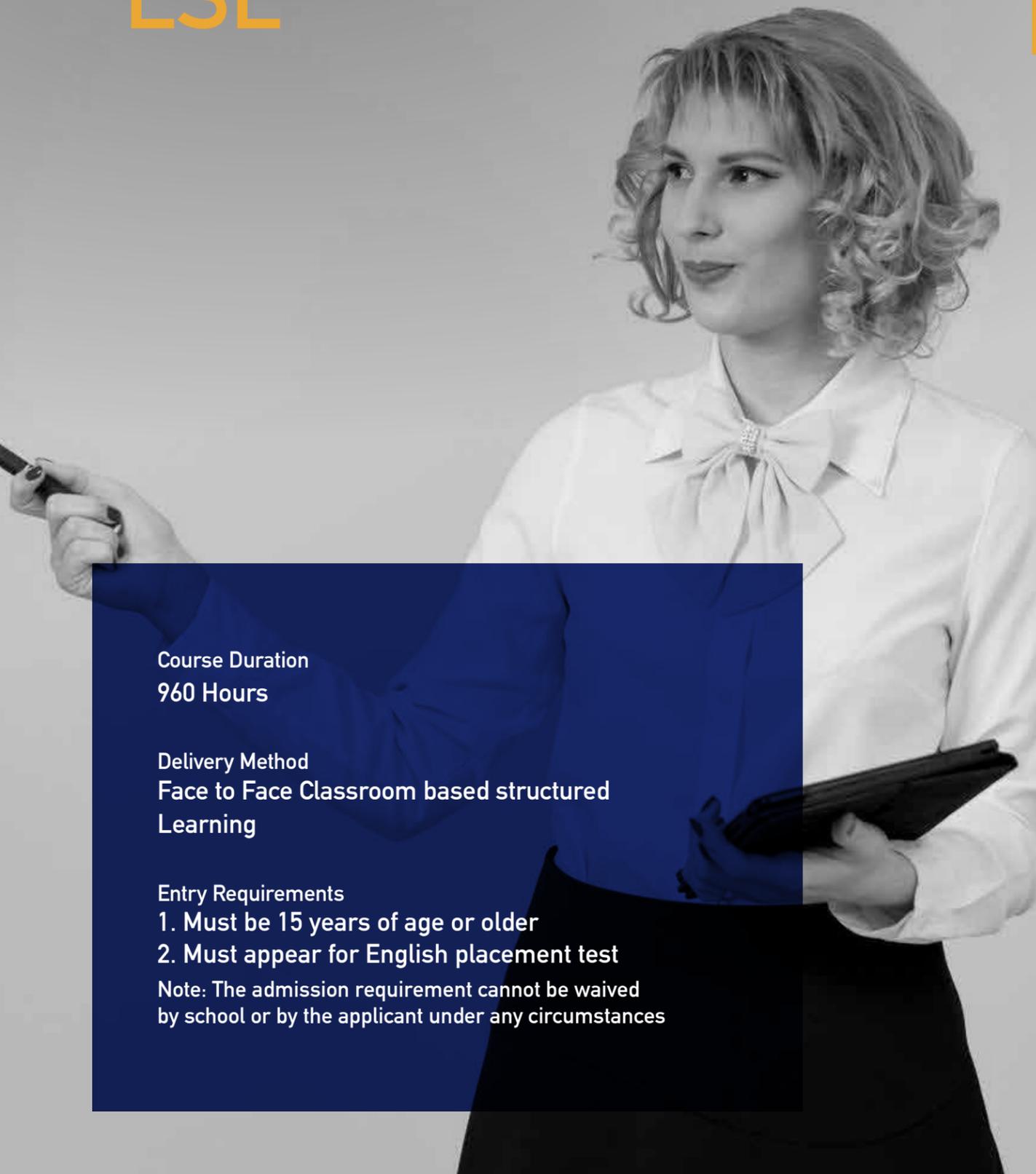
COURSE CONTENT

- Intro to Computers
- Business Communication
- Computer Architecture
- Structured Programming in C
- Operating System
- System analysis and design
- Computer Networks
- Algorithms and Data Structures
- Object oriented programming in C++
- Database Management
- Software Engineering
- Intro to Web programming
- .NET programming
- Software Testing
- IT Project Management
- Major Project

At the end of successful completion of this program, learner will be able to work as:

Junior Information technology analyst, Junior Computer Programmer
Junior Software Developer, Assistant Software Analyst

Diploma in ESL



Course Duration
960 Hours

Delivery Method
Face to Face Classroom based structured
Learning

Entry Requirements
1. Must be 15 years of age or older
2. Must appear for English placement test
Note: The admission requirement cannot be waived
by school or by the applicant under any circumstances

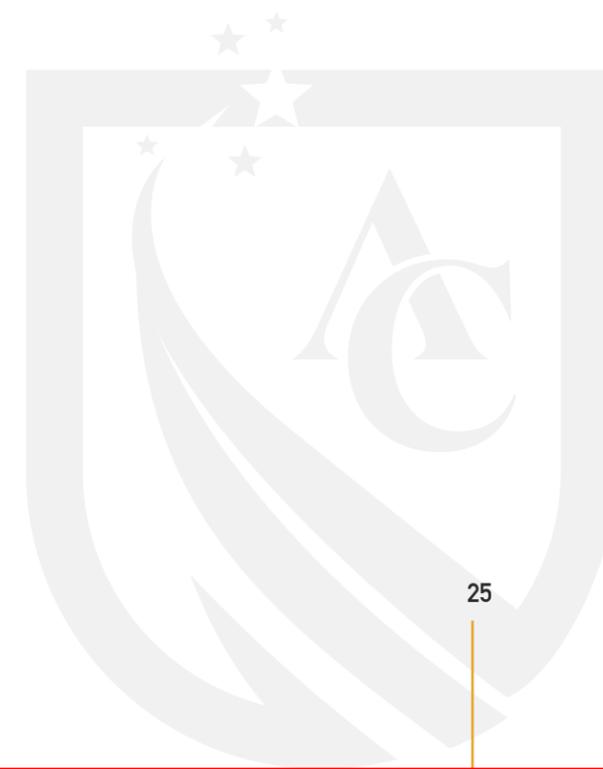
The Program is designed to develop students understanding of English language usage who has English as Second Language. This program is also designed to prepare students for IELTS as well as academic English based on what level they are into.

COURSE CONTENT

- ESL Level 1
- ESL Level 2
- ESL Level 3
- ESL Level 4

Upon completion of this Program the successful student will able to:

- Demonstrate competency in English language/pass IELTS/TOFEL exam at required level.
- Achieve a level of proficiency in reading, writing, speaking, and listening as outlined in the IELTS levels



Recreational Pilot Licence



Course Duration
45 Hours

Delivery Method
Face to Face Classroom based structured
Learning PLUS actual Practical Practise

International Students
Students needs to be English Language Proficient.

The Recreational Pilot Licence allows you to fly all single engine aircraft that comes under the category of non-high performance during daylight hours under Visual Flight Rules with a maximum 4 seats and up to one passenger. Learner can upgrade the Recreational Pilot Licence to get the Private Pilot Licence.

COURSE CONTENT

- Ground School - 10 Hours
- Dual Flying - 15 Hours
- Solo Flying - 10 Hours
- Ground Briefing - 10 Hours

LICENSE REQUIREMENTS

Age: minimum of 16 years old

Medical Fitness: Medical Category 1, 3 or 4

Knowledge: minimum of 60 percent (60%) in the overall written (RPPAE), or Private Pilot

License – Aeroplane (PAPER) Experience

Experience: 25 hours of total recreational pilot flight training under the direction and supervision of the holder of a flight instructor rating – airplane in airplanes operating with a Certificate of Airworthiness.

The flight training shall include a minimum of:

- a) 15 hours dual instruction flight time, including a minimum of 2 hours cross-country flight time, and
- b) 5 hours solo flight time.

Skill: Within the 12 months preceding the date of application for the permit, an applicant shall successfully complete a flight test as pilot-in-command of an airplane

Private Pilot Licence

Course Duration
100 Hours

Delivery Method
Face to Face Classroom based structured Learning PLUS actual Practical Practise

International Students
Students needs to be English Language Proficient.

Private license privileges: The private pilot licence—aeroplane allows the holder to fly as pilot or co-pilot of an aeroplane. Only day flying of a single engine non-high-performance aeroplane in accordance with VFR is allowed, unless other ratings have been obtained

COURSE CONTENT

- Ground School - 40 Hours
- Dual Flying - 22 Hours
- Solo Flying - 23 Hours
- Ground Briefing - 15 Hours

LICENSE REQUIREMENTS

Age: An applicant shall be a minimum of 17 years of age

Medical Fitness: The license is maintained by a valid Category 1 or 3 Medical Certificate

Knowledge: Overall written examination Private Pilot Licence – Aeroplane (PAER):

Completed a minimum of 40 hours private pilot airplane ground school instruction

Obtained a minimum of 60% in each of the following four mandatory subject areas as well as in the

Experience: An applicant shall have completed a minimum of 45 hours private pilot flight training in airplanes under the direction and supervision of the holder of a Flight Instructor Rating – Aeroplane.

The flight training shall include a minimum of:

- a) 17 hours dual instruction flight time
- b) 12 hours solo flight time

Skill: Within the 12 months preceding the date of application for the license, an the applicant shall successfully complete a flight test as for the Issuance of a Private Pilot Licence – Aeroplane

Commercial Pilot Licence

Course Duration
230 Hours

Delivery Method
Face to Face Classroom based structured
Learning PLUS actual Practical Practise

International Students
Students needs to be English Language Proficient.

Commercial Pilot License Privileges: The commercial pilot licence—aeroplane licence allows the holder to fly professionally as pilot of a single pilot aeroplane, or as copilot on a multi-crew aeroplane.

COURSE CONTENT

- Ground School - 80 Hours
- Dual Flying - 35 Hours
- Solo Flying - 100 Hours
- Ground Briefing - 15 Hours

LICENSE REQUIREMENTS

Age: An applicant shall be a minimum of 18 years of age

Medical Fitness: Category 1 Medical Certificate

Knowledge: An applicant shall have completed a minimum of 80 hours commercial pilot airplane ground school

Written Examination: Shall have obtained a minimum of 60% in written examination Commercial Pilot Licence — Aeroplane (CPAER)

Experience: Have completed a minimum of 200 hours flight time in airplanes, of which a minimum of 100 hours shall be pilot-in-command time

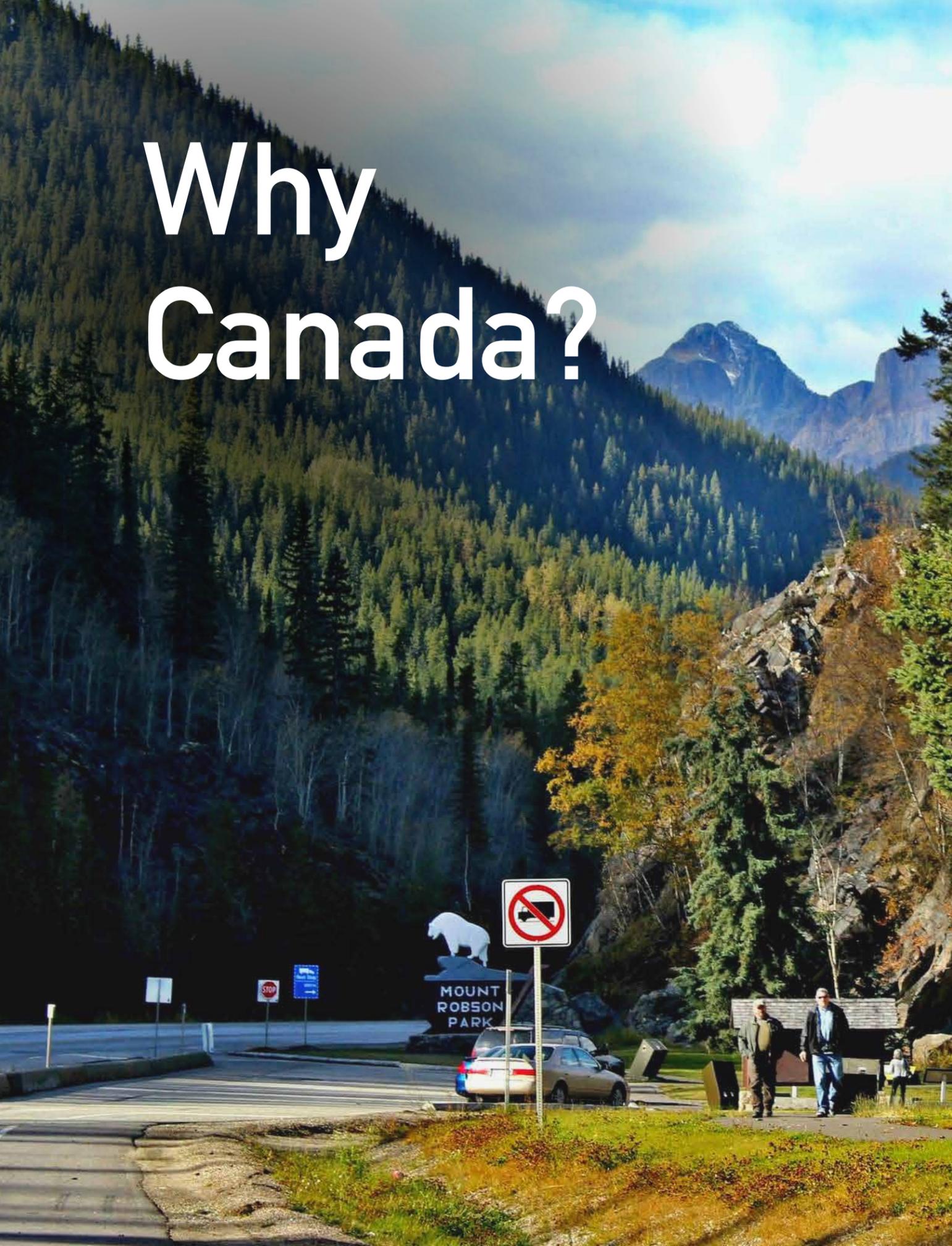
Following the issuance of a private pilot license — airplane by Canada or another contracting state

Have completed 65 hours of commercial pilot flight training in airplanes consisting of a minimum of:

- a) 35 hours dual instruction flight time, under the direction and supervision of the holder of a Flight Instructor Rating — Aeroplane
- b) 30 hours solo flight time

Skill: Within the 12 months preceding the date of application for the license, an applicant for a commercial pilot license — airplane shall successfully complete a flight test as pilot-in-command of an airplane,

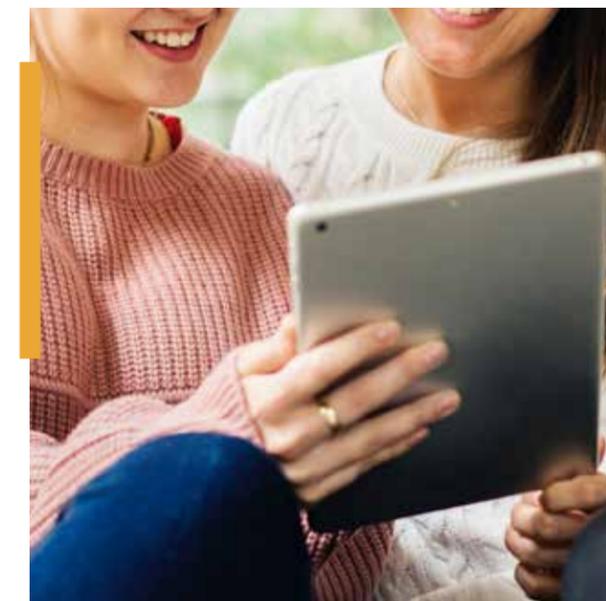
Why Canada?



With affordable tuition fees, quality institutions, post-study work and immigration options and welcoming people, it's no surprise that Canada is quickly becoming a leading destination for international students. Canada hosts more than 250,000 international students and has experienced a huge increase in demand from overseas students in recent years.

Quality Education

The quality of education and living standards in Canada are amongst the highest in the world. Canada's high academic standards and rigorous quality controls mean that you'll be earning a high-quality education that will open doors for your future and benefit your career over the long term.

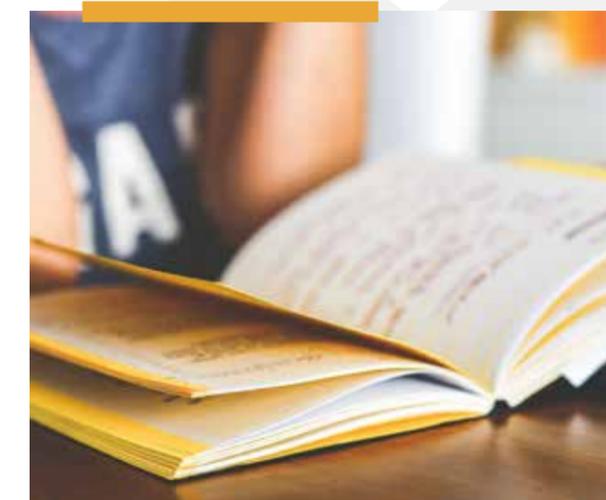


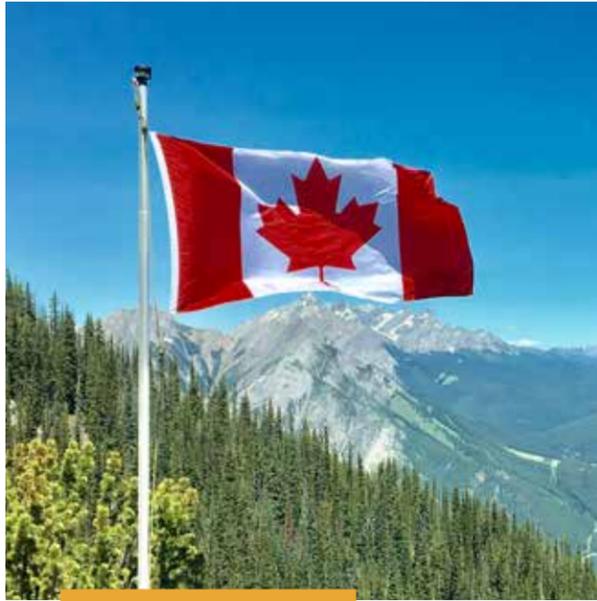
Diversity

As a student living in Canada you can expect a peaceful, multicultural environment with people who are friendly and interested in learning about new cultures. With almost all of the world's ethnic groups represented in Canada, it's hard not to find ethnic foods and recreation activities associated with specific cultures.

Affordable Education

Living and tuition fees for international students in Canada are generally lower than in other countries such as the United States and the United Kingdom. The cost of going to school in Canada is affordable and you'll earn globally recognized qualifications that will set you on the path to career success





Healthy and Safe Communities

The United Nations consistently ranks Canada as one of the best places in the world to live. As an international student in Canada, you'll enjoy all of the same freedoms which protect Canadians – respect for human rights, equality, and a stable and peaceful society.



Land of possibilities

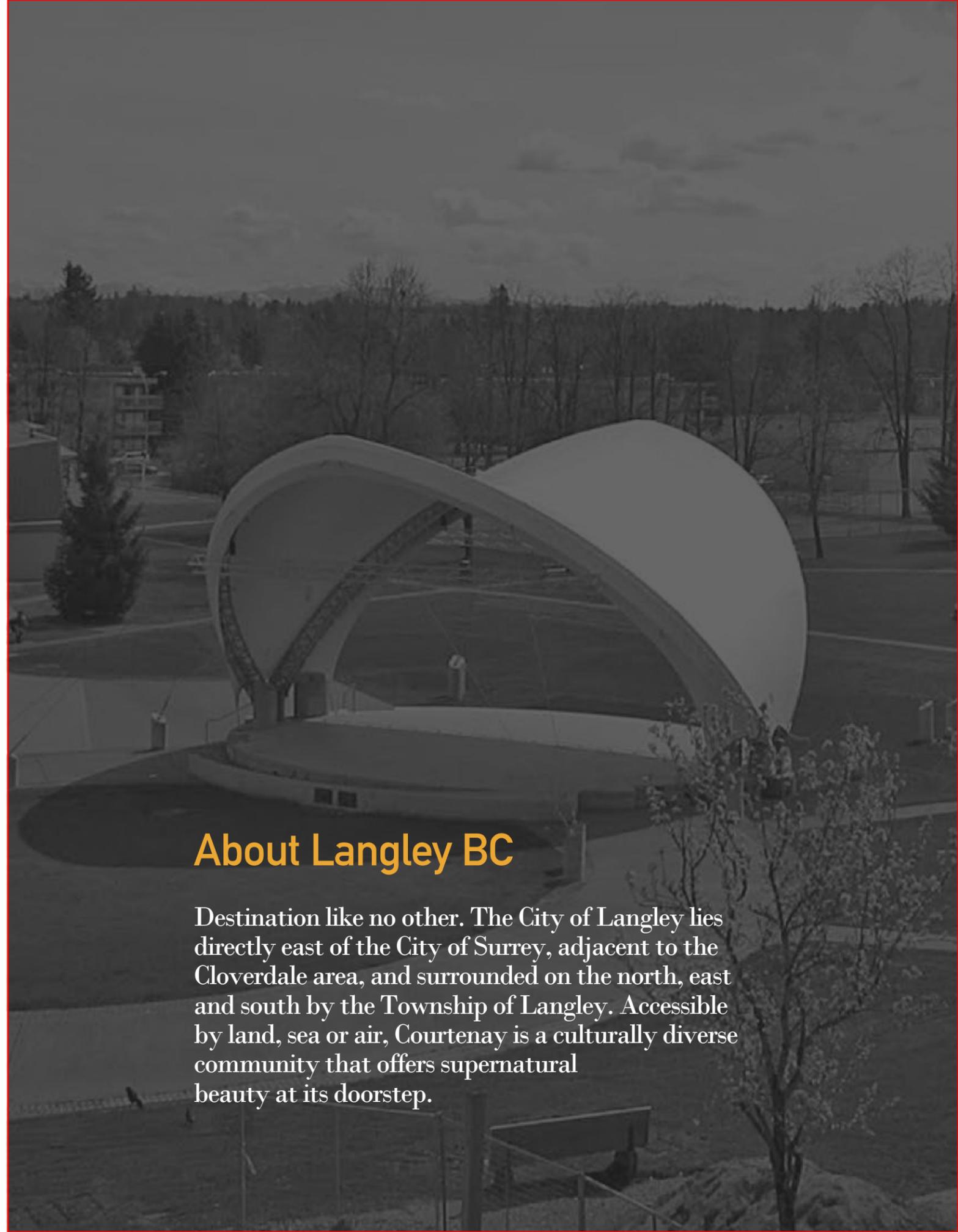
Under Canada's highly dynamic and hands-on academic environment, you will not only acquire knowledge and skills in analysis and communication, but you will also learn how to express yourself, demonstrate your creativity, and develop your self-confidence!

World-class Language Education

Canada is a bilingual country and is considered a world leader in language training. Canadian Universities teach both French and English as a first and second language is an integral part of a Canadian education, you will be able to improve your fluency and capacity for either language as you further your studies and become more desirable to your employers.

About Langley BC

Destination like no other. The City of Langley lies directly east of the City of Surrey, adjacent to the Cloverdale area, and surrounded on the north, east and south by the Township of Langley. Accessible by land, sea or air, Courtenay is a culturally diverse community that offers supernatural beauty at its doorstep.





Information on policies and forms

Copies of the following policies, forms and other useful information is available from Acadia College's website www.acadiacollege.ca

